



**AVALON**

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**SECURITY SERVICES**

**3300 County Road 10, Suite 512, Minneapolis, MN 55429**  
**Phone: 763-767-9111 Fax: 763-231-8466 www.avalonsecurity.com**

## **SPECIAL EVENTS**

### **Pre – Employment Application Requirements**

**Before filling out the application please, take the time to read the following information.**

The following requirements are in effect to ensure that anyone hired with Avalon Security Services is a responsible individual and will act as a professional.

**If for any reason you are unable to meet these requirements, please contact Kari at the office (763) 767-9111**

1. Applicant must have a working telephone at all times during their employment
2. Applicant must possess a reliable mode of transportation.
3. Given the nature of the job, applicant must have a criminal history that is free of felony convictions and applicable misdemeanors. A Bureau of Criminal Apprehension check will be made of each application prior to being interviewed.
4. Applicant must be willing and able to work all shifts, holidays, and weekends when special events are scheduled.
5. Applicant must be able to walk up and down stairs.
6. Applicant must be able to stand for up to 8 hours.
7. Applicant must be able to greet patrons at the door and have great customer service.
8. **Applicant must be able to provide the following items:** Black Pants (NO JEANS), Black Shoes, Black Socks, and a White Button down Shirt with Collar.

**(U:)\\Office Templates\\Special Events Cover Sheet Rev. 11.12.08**

**EMPLOYMENT APPLICATION – an equal opportunity employer**

“Avalon Security filed for reorganization on August 25, 2008 and is operating its business as a debtor in possession under Chapter 11 of the United States Bankruptcy Code.”

**Please Print**

\_\_\_\_\_  
Date                      Last Name                      First Name                      Middle

\_\_\_\_\_  
Present Address

\_\_\_\_\_  
No. & Street                      City                      State      Zip

\_\_\_\_\_  
Home Phone                      Cell Phone

**Employment Desired**

Position applying for: Special Events Ushering/Ticket Taking/Bag Checking

**Personal Information**

Have you ever worked at the Metrodome Before?

Yes     No

If yes, when and with who? \_\_\_\_\_

Have you ever applied to or worked for Avalon Fortress Security Corporation before?

Yes     No

If yes, when? \_\_\_\_\_

Do you have any friends or relatives working for Avalon Security?

Yes     No

If yes, state name(s) and relationship:

_____	_____
Name	Relationship
_____	_____
Name	Relationship

Why are you applying for work at Avalon Security?

\_\_\_\_\_

If hired, would you have a reliable means of transportation to and from work? .....  Yes     No

If hired, can you present evidence of your U.S. citizenship or proof of your legal right to live and work in this country? .....  Yes     No

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation (see first page)? .....  Yes     No

Have you ever been convicted of a criminal offense (felony or serious misdemeanor)? (Convictions for marijuana-related offenses that are more than two years old need not be listed.) .....  Yes     No

If yes, state nature of the crime(s), when and where convicted, and disposition of the case.

(Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The nature of the offense, date of the offense, the surrounding circumstances, and the relevance of the offense to the position(s) applied for may, however, be considered.)

**Education, Training and Experience**

School	Name and Address	No. of years Completed	Did you Graduate?	Degree or Diploma
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**High School** \_\_\_\_\_  Yes  No \_\_\_\_\_  
 Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**College/ University** \_\_\_\_\_  Yes  No \_\_\_\_\_  
 Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Employment History**

List below all present and past employment starting with your most recent employer (last five years is sufficient). Account for all periods of unemployment. You must complete this section even if attaching a resume.

Name of Employer	(____) ____ - ____ Telephone No.
Type of Business	Your Supervisor's Name
Address & Street	City _____ State _____ Zip _____
Dates of Employment: _____ From To	Weekly Pay: _____ Starting Ending
Your Position and Duties _____	
Reason for Leaving _____	
May we contact this employer for a reference? ..... <input type="checkbox"/> Yes <input type="checkbox"/> No	

**Employment History, continued**

Name of Employer	(____) ____ - ____ Telephone No.
Type of Business	Your Supervisor's Name
Address & Street	City _____ State _____ Zip _____
Dates of Employment: _____ From To	Weekly Pay: _____ Starting Ending



**Please Read Carefully, Initial Each Paragraph and Sign Below**

\_\_\_\_\_  
Initials I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

\_\_\_\_\_  
Initials I hereby authorize Avalon Security, to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the Company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

\_\_\_\_\_  
Initials I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between the Company and me. In addition, I understand and agree that if I am employed, I agree to conform to the company's rules and regulations and that my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or the Company and that no promises or representations contrary to the foregoing are binding on the Company unless made in writing and signed by me and the Company's designated representative.

\_\_\_\_\_  
Initials Should internal personnel employed by the Company conduct a search of public records (including records documenting an arrest, indictment, conviction, civil judicial action, tax lien or outstanding judgment). I am entitled to copies of any such public records obtained by the Company unless I mark the check box below. If I am not hired as a result of such information, I am entitled to a copy of any such records even though I have checked the box below.

I waive receipt of a copy of any public record described in the paragraph above

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant's Signature



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**SECURITY SERVICES**

**Applicant Survey Form**

Name: \_\_\_\_\_ Date \_\_\_\_\_

Job Applied for: \_\_\_\_\_

**Please read carefully:**

As an affirmative action employer, we must monitor our equal employment opportunity and affirmative action program, and report the results to government agencies. Please help us gather this information by identifying your sex, race or ethnicity, and disability status on this form.

Providing this information is completely voluntary. If you choose not to provide some or all of this information, you will not be subject to any negative or adverse treatment.

The information you provide will be used only to monitor our compliance with equal opportunity laws and regulations and for no other purpose.\* When we receive this form, we will immediately place it in a confidential file separate from your application. If you wish, you may mail this form to us in a separate envelope from the one that contains your application.

**RACE/ETHNICITY – Select One or More:**

- American Indian or Alaskan Native:** A person having origins in any of the original people of North America or South America (including Central America) and who maintains tribal affiliation or community attachment.
- Asian:** A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- Black or African American:** A person having origins in any of the Black racial groups of Africa.
- Hispanic or Latino:** A person of Cuban, Mexican, Puerto Rican, Central or South American, or other Spanish culture or origin, regardless of race.
- Native Hawaiian or Other Pacific Islander:** A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- White:** A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

**DISABILITY – Are you a person with a disability?**

- Yes
- No

**GENDER/SEX – Select One**

- Male
- Female

**How did you first learn about this position?** \_\_\_\_\_

\* *This form is not used for employment decisions.* If you have a disability and need any accommodations so that you can perform the duties of the job for which you are applying, please notify us in some other manner.